

**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING**

**High School Board Room**

**June 28, 2010**

**7:30 p.m.**

***Agenda***



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***

II. APPROVAL OF MINUTES OF JUNE 14, 2010

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School ..... Mr. John Zuk  
Middle School ..... Dr. Edward Donahue  
Intermediate School ..... Mr. Sean McGinty  
Elementary Schools ..... Ms. Lori Limpar**

- B. *SarCare, Inc. Agreement*

**The administration recommends approval of the enclosed agreement with SarCare, Inc. to provide transportation and personal care assistance for student number 10573 for the Extended School Year program, summer 2010. (V, B)**

- C. *Chinese Language Summer Camp*

**The administration recommends approval of a week long one half day summer Chinese language/culture camp from August 16 through August 20, 2010 for grades 2 and 3.**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

**\*The Administration recommends approval of the bills to be paid as of June 28, 2010. (VI, A)**

- B. *Budgetary Transfers*

**The Administration requests permission to make all necessary budgetary transfers to close out the accounting records for the 2009-2010 fiscal year.**

C. *AssetWorks, Inc. Agreement*

**The Administration recommends that the Board approve the enclosed Application Service Provider Agreement between AssetWorks, Inc. and Southern Lehigh School District for the 2010-2011 school year in the amount of \$1,300. AssetWorks provides software services and support in connection with the operation and maintenance of the District's fixed asset accounting records. (VI, C)**

D. *Approval of Insurance Policies*

**The Administration recommends approval of the following insurance policies for 2010-2011:**

- **Package Policy (Property and Fire, General Liability, EDP, Crime, Boiler & Machinery, etc.) – Ohio Casualty Insurance Company at an annual premium of \$54,949 (a decrease of approximately \$1,500).**
- **School Leaders Errors and Omissions Policy (Employer's Liability for Directors, Employees, and Volunteers) – School Boards Insurance Company of PA at an annual premium of \$13,976, (an increase of \$550).**
- **Umbrella Liability Policy (Excess Coverage above Underlying Policies) – PSBA/Old Republic Insurance Company at an annual premium of \$14,443 (unchanged).**
- **Blanket Policy for PTA's, PTO's, Booster Clubs, etc. – Ohio Casualty Insurance Company at an annual premium of \$501 (unchanged).**

E. *Approval of Art and Science Supplies Bid Awards*

**The Administration recommends awarding the following bids for the 2010-2011 school year:**

- **High School Art Supplies**
- **High School Science Supplies**

VII. SUPPORT SERVICES

A. *Lower Milford Pole Building Bid Award*

**The Administration recommends award of the Lower Milford Pole Building Bid # 100305, in the amount of \$29,705, to Pioneer Pole Buildings, Inc., 716 South Route 183, Schuylkill Haven, PA 17972. The pole building replacement includes removal of the existing structure and installation of a new storage building at Lower Milford Elementary School.**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teachers*

\*The Administration recommends approval of the following substitute teachers for the 2009-2010 school year:

Patricia Combs, Spanish

Jay Impink, Science

Nicole Ott, Elementary

2. *Childrearing Leave*

\*The Administration recommends approval of childrearing leave of the following staff for the first semester of the 2010-2011 school year:

Tara Collins, Grade 1 Teacher, Liberty Bell Elementary School

3. *Appointment*

**The Administration recommends approval of the following staff for the 2010-2011 school year: (VIII, A-3)**

**Alison Bauer, Long Term Substitute Reading Specialist, Middle School, at Master's, Step 14, an annual salary of \$52,079, effective August 24, 2010 (*pending receipt of required documentation*). Ms. Bauer will fill the position available due to a teacher on leave.**

**Blaze Meyers, Science Teacher, Middle School, at Master's, Step 14, an annual salary of \$52,079, effective August 24, 2010 (*pending receipt of required documentation*). Mr. Meyers will fill the position created by the retirement of Jay Impink.**

**Nicole Ott, Long Term Substitute, Intermediate School, at Bachelor's, Step 8, an annual salary of \$47,333, effective August 31, 2010. Ms. Ott will fill the position created due to the childrearing leave of Anne Snyder.**

**Tessa Taylor, Long Term Substitute, School Psychologist, Middle School, at Master's +30, Step 14, an annual salary of \$55,379, (*pending receipt of required documentation*) contingent upon the anticipated childrearing leave of Rebecca Harries, incumbent, effective August 24, 2010.**

4. *Unpaid Leave*

\*The Administration recommends approval of unpaid leave of the following staff:

Erin Bromfield, Math Teacher, Southern Lehigh High School, on September 9, 2010, September 24, 2010 through October 1, 2010 and April 19, 2011.

B. *Noncertificated Staff*

1. *Substitute Support Staff*

\*The Administration recommends approval of the following substitute support staff for the 2009-2010 school year:

Hilda Kester, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

Hilda Kester, Substitute Cafeteria Worker, at an hourly rate of \$8.10

Hilda Kester, Substitute Instructional Assistant/Bus Aide, at an hourly rate of \$15.31

2. *Resignation*

\*The Administration recommends accepting the resignation of the following staff:

Brandon Beck, Seasonal Employee, effective June 18, 2010.

Christopher Yost, Seasonal Employee, effective June 18, 2010.

3. *Unpaid Leave*

\*The Administration recommends approval of the unpaid leave for Jane White, Cafeteria Worker, Lower Milford Elementary School, from September 13, 2010 through September 17, 2010.

C. *Seasonal Employees*

1. \*The Administration recommends approval of the following existing district staff for seasonal employment from June 1, 2010 through May 31, 2011, at an hourly rate of \$9.18: (VIII, C-1)

Margie Bachman

Ruth Berghold

Lindsay Miller

D. *Extra-Compensatory Positions*1. *High School Summer Program*

\*The Administration recommends approval of the following staff for the High School Summer School Program for the summer of 2010:

Tamme Westbrook, Coordinator, at a \$500 stipend.

2. *Returning Coaches*

\*The Administration recommends approval of the following returning coaches for the 2010-2011 school year: (VIII, D-2)

<u>Colleen Haig</u>	HS Head Cheerleading	\$3,832
<u>Colleen Haig</u>	Co-head Competition Cheerleading	\$2,400
(Will share the \$3,600 stipend with another coach to be named.)		
<u>Terrence Nevill</u>	Head Boys' Soccer	\$6,796
<u>Rodney Koch</u>	Assistant Boys' Soccer	\$2,039**
<u>Richard Dreves</u>	Assistant Boys' Soccer	\$2,039**
<u>Douglas Roncolato</u>	Assistant Boys' Soccer	\$4,078
<u>Donald West, Jr.</u>	Girls' Head Volleyball	\$5,400
<u>Paulette Elstner</u>	MS Head Volleyball	\$2,430
<u>Andraea Drabenstott</u>	Girls' Tennis	\$4,655
<u>Matthew Greenawald</u>	Golf	\$4,655
<u>Randall Latza</u>	Cross Country	\$5,400
<u>Cotie Strong</u>	Assistant Cross Country	\$3,240
<u>Adrienne Searfoss</u>	Head Field Hockey	\$6,796
<u>Karen Fairclough</u>	Assistant Field Hockey	\$4,078
<u>Ian Beitler</u>	Assistant Field Hockey	\$4,078
<u>Jayme Baker</u>	MS Head Field Hockey	\$3,058
<u>Joshua Miller</u>	Assistant Football	\$4,468.80
(Will receive 80% of the full stipend for an assistant football coach and the other 20% will be paid to Larry Frederick.)		
<u>Joseph Glassic</u>	MS Head Football	\$4,189

<u>Stanley Sroka</u>	MS Assistant Football	\$1,396.50**
<u>Michael Gerhard</u>	MS Assistant Football	\$1,396.50**
<u>John Toman</u>	Head Football	\$9,310
<u>Derek Bleiler</u>	Assistant Football	\$5,586
<u>Michael Feifel</u>	Assistant Football	\$5,586

*\*\*Shared position*

3. *2010-2011 Coaching Appointments*

\*The Administration recommends approval of the following coaches for the 2010-2011 school year: (VIII, D-3)

Danielle DeAngelo HS Assistant Cheerleading \$1,532.66  
(This position will be shared as a two-thirds/one-third split of the \$2,299 stipend with another coach to be named later.)

Stephanie Heffelfinger MS Cheerleading \$2,299

Larry Frederick Assistant Football \$2,234.40\*\*  
(This position will be shared 20/80 with Joshua Miller and 20/80 with another coach to be named at a later date for a total of 40% of \$5,586.)

Douglas Sherman Assistant Football \$2,793\*\*  
(This position will be shared as a 50/50 split with another coach to be named later.)

*\*\*Pending receipt of required documentation*

E. *2010-2011 Volunteers*

1. *Appointment*

\*The Administration recommends approval of the appointment of the following volunteer coaches for the 2010-2011 school year: (VIII, E-1)

Doris Brunner MS Field Hockey

Colin Cobb Football

Robert Edmond Assistant Football

Mark Evans Boys' Soccer

Gregory Holland Football

Kyle Mirth Assistant Football

Jared Tierno Football

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors of May 17, 2010 are included in the Board materials. (IX, A)

B. Superintendent's Report... Mr. Liberati

C. Facilities Report... Mr. Liberati

D. Strategic Plan Report... Mrs. Christman

## X. OLD BUSINESS

A. Second and Final Reading of Policies

**The Administration recommends a second and final reading of the following policies: (X, A)**

**#303.1 Administrative Employees: Veterans Preference**

**#403.1 Professional Employees: Veterans Preference**

**#503.1 Classified Employees: Veterans Preference**

**#906 Community: Public Complaints**

## XI. NEW BUSINESS

A. First Reading of Policy

**The Administration recommends a first reading of the following policy: (XI, A)**

**#312 Administrative Employees: Evaluation of Administrative Employees**

## XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

## XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

C. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, C.)

## XIV. VISITORS' COMMENTS

## XV. EXECUTIVE SESSION

## XVI. OPEN SESSION

## XVII. ADJOURNMENT